



October 19, 2017

**VIA CERTIFIED MAIL – RETURN RECEIPT REQUESTED**

The Wisconsin Department of Workforce  
Development  
Dislocated Workers Unit  
PO Box 7972  
Madison, WI 53707

David A. Schowalter, Town Board Chairman  
1900 W. Grand Chute Boulevard  
Grand Chute, WI 54913-9613

Jim March, Town Administrator  
1900 W. Grand Chute Boulevard  
Grand Chute, WI 54913-9613

**Re: Notice of Business Closing**

Dear Members of the Dislocated Workers Unit and Local Officials:

U.S. Paper Converters, Inc. ("USPC") will be closing its business and, therefore, permanently closing its facility located at 4808 W. Converters Drive, Appleton, WI 54913 (the "Facility"). USPC currently expects to permanently close the Facility effective December 31, 2017. As a result of USPC's business closing, the employment of each of the employees at the Facility will be terminated. Notwithstanding USPC's current anticipated closing date, USPC may need to continue operations at the Facility through January 31, 2018. Should USPC delay its anticipated closing to a date beyond December 31, 2017, USPC will provide subsequent notice of such a delay as soon as practicable, pursuant to DWD § 279.05.

USPC anticipates that 52 employees will be affected by the closing of the Facility. We currently anticipate that the termination of these employees will occur on December 31, 2017. All affected employees have been notified of their anticipated termination dates and the fact that the terminations will be permanent.

USPC's hourly employees are represented by the United Steel, Paper, Forestry, Rubber, Manufacturing, Energy, Allied Industrial and Service Workers AFL-CIO-CLC, known in short as "United Steelworkers" or "USW," referred to hereinafter as the "Union," on behalf of itself and its Local Union 2-932. The representative of this union is Mr. Scott Ellis. Mr. Ellis is located at United Steelworkers District 2 at 1244A Midway Road, Menasha, WI 54952. Neither interplant transfer, nor bumping rights exist with respect to elimination of these positions.

**U.S. PAPER CONVERTERS, INC.**

4808 W. Converters Drive, Appleton, WI 54913-7944 • 920-733-3576 • Fax 920-733-4855  
www.USPaperConverters.com • Info@USPaperConverters.com

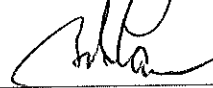
Attached to this letter a list of the job titles of positions to be affected and the number of affected employees in each such job classification.

Additional information concerning this matter can be obtained from Tina Henke, President of USPC at (920)733-3576.

The information provided in this letter is based upon the best information available to USPC at this time. This letter is provided pursuant to state and federal laws which encourage employers who are not required to comply with the facility closing notice statutes to nonetheless provide such notice, and should not be construed as an admission of coverage under 29 U.S.C. § 2101 *et seq.* or Wis. Stat. § 109.07.

Sincerely,

U.S. PAPER CONVERTERS, INC.

A handwritten signature in dark ink, appearing to read 'B. Lanser', is written over a horizontal line.

Bruce Lanser, Director

**JOB TITLES OF EMPLOYEES TO BE AFFECTED AND THE NUMBER OF AFFECTED EMPLOYEES IN  
EACH SUCH JOB CLASSIFICATION**

**EMPLOYEES TERMINATED IN CONNECTION WITH FACILITY CLOSING**

<u>Job Titles Affected</u>	<u>Number of Employees</u>
President/Controller	1
Plant Manager	1
Sales Manager	1
Sales	1
Customer Service	2
Receptionist	1
Miscellaneous Office	2
Foreman	2
Sheeting/Trimming Manager	1
Leadman	4
Winder Operator	5
Sheeter Operator	4
Trimmer Operator	2
Baler Operator	2
Baler/Miscellaneous	1
Lift Truck Operator	4
Utility Personnel – Machine Helper	11
Utility Personnel – Carpenter	2
Utility Personnel - Bander	2
Mechanic	2
Janitorial	1